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Mount Vernon Cemetery Trustees

Freeland M. Bancroft Building

35 Worcester Street

West Boylston, MA 01583

Meeting Minutes

January 9, 2012

ATTENDING: John McCormick III, Peter Rotando, Aaron Goodale and Kevin McKee,
Cemetery Superintendent

1. Meeting opened at 4:40 p.m. by Chairman, John McCormick III.
2. Motion made by Jack M. and seconded by Aaron G. to approve the meeting minutes of December 5, 2011. Unanimously approved at 4:50 p.m.
3. Aaron G. reported that he was contacted by the Office of State Representative James O'Day in regards to a request from a Mr. Antul to purchase lots in reserve at Mt. Vernon Cemetery. Representative O'Day was notified that our policy was not to reserve lots in the new expansion area since the grave lots are not laid out for record at this time.
4. Chairman John McCormick III presented members of the Board of Trustees with performance of evaluation forms for Kevin McKee, Cemetery Superintendent.
5. Motion made by Peter R. and seconded by Aaron G. to approve the Cemetery Superintendent's monthly report for December, 2011. Unanimously approved.
6. Board discussed the planting of a tree in memory of Mr. Richard Lindberg in section L, off of Cypress Ave. Cemetery Superintendent Kevin McKee will check available lots in section L, or a single lot, where this planting can be accomplished. Motion made by Aaron G. and seconded by Jack M. to take this action. Unanimously approved.
7. Cemetery Superintendent, Kevin McKee reported to the Board that there was a bent cross member on the pickup truck that needed repair. Received bids from Orciani Welding for \$833.75 and bid of \$500 from Menards Autobody. Motion made by Jack M and seconded by Aaron G. to award the work to Menards Autobody for \$500. Unanimously approved.
8. Board reviewed and approved a letter of thanks to Ms. Lisa Hickey, Assistant Supervisor of the Trial Court Community Service Program for the work and support of the Mt. Vernon Cemetery in West Boylston. Motion to send by Peter R. and seconded by Aaron G. Unanimously approved.
9. Cemetery Superintendent Kevin McKee submitted a supplemental report for activities in January, 2012.
10. Board of Trustees discussed the Annual Report of Trustees for 2011. Aaron G. will work on developing the Annual Report for the Board for our review.
11. Cemetery Superintendent reported he received permission from the Tree Warden, Silvio Baruzzi, to cut 8 trees in the cemetery that were immediate hazards. Kevin McKee reported there are approximately 28 more trees to be cut or trimmed in the future. Kevin McKee will set up a hearing date to remove those leaning or dead trees with the Tree Warden.

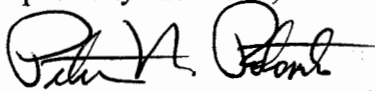
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12. Board discussed installation of permanent heating in the cemetery garage, which may require installation of wallboard and ceilings. Motion made by Peter R. and seconded by Aaron G. to appropriate up to \$900 for the preparation of the building for wallboard and ceilings, insulation, heating units and staging to complete this work. Unanimously approved.
13. Motion made by Peter R. and seconded by Jack M. to schedule next meeting on February 27, 2012 at 4:30 p.m. Jack will post at Town Hall. Unanimously approved.
14. Motion made by Peter R. and seconded by Aaron G. to adjourn at 6:10 p.m. Unanimously approved.

Respectfully submitted,



Peter N. Rotando, Clerk

Approved 4:50 PM
PNR